

Broadfields Farm

Request for Solar Quote (RFQ)



Issued by Olympia Community Solar

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REQUEST FOR QUOTE FOR INSTALLATION OF A SOLAR PROJECT

Summary

Broadfields Farm, with the support of Olympia Community Solar, is seeking a quote from a qualified firm to install a commercial solar energy installation in late 2023. Olympia Community Solar is supporting the Cornell Family to develop the solar project on the family owned and occupied property.

SITE VISIT

Project partners will host a site visit on October 28th at 2:00 PM PST.

SITE ADDRESS

5047 Gifford Rd SW Olympia WA 98512

PROPOSAL SUBMITTAL

Please submit a proposal in PDF form to the points of contact by 5:00pm on November 18th.

BASIC REQUIREMENTS FOR PROPOSING FIRMS

- Must be registered, or indicate that they will register, with the appropriate Business License divisions in Thurston County and in good standing to be considered for this project.
- Must be a general contractor and must hold an active Contractor Registration with Washington State Department of Labor and Industries.
- Must prove and maintain Workers' Compensation and Employer's Liability insurance.

Site Visits	November 4th at 2:00PM
Proposals Due	November 23rd by 5:00PM
Firm Selected	November 30th
Installation Work Start	Q4 2023

PROPOSAL FORMAT AND EVALUATION CRITERIA

Please create project proposals in 8½" x 11" document size using a minimum 12-point font size. Proposals shall not exceed 15 pages, including cover page, cover letter and any appendices and/ or attachments.

I. Cover letter

A. The cover letter shall discuss the highlights, key features and distinguishing points of the Proposal. The cover letter must be prepared and signed by a manager having the authority to make offers and enter into financial agreements on behalf of the firm.

II. Proposing firm profile

A. Detail the proposing firm's size and local organizational structure. Describe the demonstrated experience of the firm in designing and installing commercial solar electric systems. Please note any significant installations by the firm in Thurston County.

III. Qualifications of the project team

A. Identify key personnel for this project including roles, experience, licenses, and certificates (e.g., NABCEP), with corresponding numbers as appropriate. Key personnel should include at a minimum: Owners/Principals; Project Managers; Designers; Installers.

B. Identify any subcontractors the firm plans to use.

IV. Business practices

A. **Work practices:** Address the firm's health and safety record and practices. Identify any communications with the Washington State Department of Labor and Industries and state or federal human rights agencies regarding workplace issues in the last 3 years.

B. **Liability:** Provide information on the level of insurance the firm has and provide copies of certificates.

C. **Workmanship Warranties:** Describe your workmanship warranties.

D. **Wages and Labor Practices:** Provide information about labor practices, including your commitment to providing family wages, benefits, apprenticeships, or mentoring programs.

V. Work quality

A. Explain why the products included in the proposal are appropriate for this project.

- B.** Provide descriptions of warranties and support that ensure the long-term durability, operation, and maintenance of PV installations. Please describe any system monitoring capabilities or production gauges included. **Please attach the manufacturer's specification sheets and warranty information for each major piece of equipment.** Please indicate the equipment's location of origin.
- C.** Include a solar production estimate. If the proposal includes modules on multiple different roof orientations, please factor each orientation into your production estimate.

VI. Customer service

- A.** Describe how the firm plans to handle incident reports (trouble, warranty, service calls, and inquiries). Discuss the firm's typical response time on calls, hours of coverage for customer service calls, and process for providing status reports after an incident is logged.
- B.** List any complaints received by the Better Business Bureau or the Washington Attorney General's office over the last 3 years.
- C.** Describe the training the firm provides the host including materials or manuals, customer care books, and/or support for later questions and system performance.

EXHIBIT A

Broadfields Farm

Broadfields Farm is a regenerative farm looking to produce quality beef while improving the land and minimizing our carbon footprint. Our goal is sustainability for generations to come. Implementing solar will reduce our costs, emissions, and ensure long term resilience.

The Home's asphalt shingle roof was installed in 2002. The Barn was built in 1982 with a sheet metal roof. The Farm will consider a ground mounted system.

The property serviced by two Puget Sound Energy meters. One meter serves the residential home and one serves the farm's irrigation pump. Please indicate your solution for covering both meter's consumption.

Irrigation Pump Usage

- 2021 Average Daily Kilowatt-hours: 133.38
- 2022 Average Daily Kilowatt-hours: 248.31

Home Usage

- 2021 Average Daily Kilowatt-hours: 40.63
- 2022 Average Daily Kilowatt-hours: 45.63